



County Offices
Newland
Lincoln
LN1 1YL

9 July 2021

Highways and Transport Scrutiny Committee

A meeting of the Highways and Transport Scrutiny Committee will be held on **Monday, 19 July 2021 at 10.00 am in the Council Chamber, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in cursive script that reads 'DBarnes'.

Debbie Barnes OBE
Chief Executive

Membership of the Highways and Transport Scrutiny Committee
(11 Members of the Council)

Councillors B Adams (Chairman), A M Hall (Vice-Chairman), Mrs A M Austin, M Brookes, K J Clarke, T J G Dyer, R A Gibson, Mrs S Rawlins, S P Roe, E W Strengeiel and R A Wright

**HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE AGENDA
MONDAY, 19 JULY 2021**

Item	Title	Pages
1	Apologies for Absence/Replacement Members	
2	Declarations of Members' Interests	
3	Minutes of the previous meeting of the Highways and Transport Scrutiny Committee held on 28 June 2021	5 - 12
4	Announcements by the Chairman, Executive Councillors and Chief Officers	
5	Highways - Gully Cleansing/Repair and Surface Water Flooding <i>(To receive a report from Richard Fenwick (County Highways Manager) which sets out the reactive, cyclic and planned aspects of highways drainage maintenance, including low-level flooding response)</i>	13 - 18
6	Councillor Call for Action - Proposal to resolving obstruction of the highway on West Street, Barkston <i>(To receive a report from Karen Cassar, Assistant Director Highways, which presents the Committee with the findings of a Councillor Call for Action referred by the Overview and Scrutiny Management Board meeting (28 January 2021) in relation to a request concerning West Street, Barkston. Councillor R Wootten will be in attendance for this item)</i>	19 - 24
7	Proposals for Scrutiny Reviews <i>(To receive a report from Kiara Chatziioannou, Scrutiny Officer, which requests the Committee to consider topics for potential scrutiny reviews)</i>	25 - 32
8	Highways and Transport Scrutiny Committee Work Programme <i>(To receive a report from Kiara Chatziioannou, Scrutiny Officer, which enables the Committee to consider and comment on the content of its work programme)</i>	33 - 38

CONSIDERATION OF EXEMPT INFORMATION

In accordance with Section 100 (A)(4) of the Local Government Act 1972, agenda item 9 has not been circulated to the press and public on the grounds that it is considered to contain exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended. The press and public may be excluded from the meeting of the consideration of this item of business.

9	TCL Update Report (1 Feb 2021 - 30 April 2021) <i>(To consider a report from Anita Ruffle (Head of Transport Services) which sets out updates relating to Transport Connect)</i>	39 - 60
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Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

Please note: This meeting will be broadcast live on the internet and access can be sought by accessing [Agenda for Highways and Transport Scrutiny Committee on Monday, 19th July, 2021, 10.00 am \(moderngov.co.uk\)](#)

All papers for council meetings are available on: <https://www.lincolnshire.gov.uk/council-business/search-committee-records>



**HIGHWAYS AND TRANSPORT SCRUTINY
COMMITTEE
28 JUNE 2021**

PRESENT: COUNCILLOR B ADAMS (CHAIRMAN)

Councillors A M Hall (Vice-Chairman), Mrs A M Austin, M Brookes, K J Clarke, T J G Dyer, R A Gibson, S P Roe and E W Strengiel

Councillor: Perraton-Williams attended the meeting as an observer

Officers in attendance:-

Robert Close (Democratic Services Officer), Simon Evans (Health Scrutiny Officer) and Anita Ruffle (Head of Transport Services)

The following officers joined the meeting remotely via Teams:-

Karen Cassar (Assistant Director Highways), Nicole Hilton (Assistant Director – Communities), Paul Rusted (Head of Highways Services) and Richard Waters (Principal Engineer for Structures)

1 APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence were received from Councillors S Rawlins and R A Wright.

2 DECLARATIONS OF MEMBERS' INTERESTS

No declarations of interest were made with respect to any items on the agenda.

3 MINUTES OF THE PREVIOUS MEETING OF THE HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE HELD ON 8TH MARCH 2021

That the minutes of the meeting held on 8 March 2021 be confirmed and signed by the Chairman as a correct record.

4 ANNOUNCEMENTS BY THE CHAIRMAN, EXECUTIVE COUNCILLORS AND CHIEF OFFICERS

No announcements were made.

5 INTRODUCTION TO SERVICE AREAS REPORTING TO HIGHWAYS & TRANSPORT SCRUTINY COMMITTEE

The Committee received a presentation from Karen Cassar (Assistant Director Highways), which introduced the areas which reported to the Highways and Transport Scrutiny Committee. Specific topics covered in the presentation included:-

- An explanation of the delivery of Local Highways Services, including advice on how members can report highways faults, an introduction to the 'Fix My Street' app, and an explanation on flooding arrangements;
- The role of the Technical Services Partnership (TSP), including detail of their responsibilities within Lincolnshire;
- Details of the Highways Asset Management team, and their responsibilities. In addition, detail was offered on the expenditure of their £35 million Capital Programme allocation;
- Advice on highways services and the highways work term contract, including the role of service managers and detail of the value of highways contracts from 2020;
- An introduction to the Councillor Engagement App and the functionality it offers members.

Seeking further detail on the process for highways repairs, the Committee asked, how long from being marked for repair was work typically carried out. The Assistant Director Highways explained that priority for works to highways defects was detailed within the Highways Infrastructure Asset Plan. If works were not completed within the specified time frame, this would be flagged to Lincolnshire County Council's partners.

The Committee felt that they'd appreciate if the performance statistics of the 'Fix My Street' app could be shared with them. The Assistant Director Highways offered to circulate this outside of the meeting.

Raising the issue of grass verge cutting, the Committee sought further detail on the regularity of cuts and what was defined a safety cut. The Assistant Director Highways advised that three cuts per annum were typically carried out. She offered to circulate the definition of a safety cut outside the meeting.

Acknowledging the prominence of wild flower growth on grass verges in other local authorities, the Committee asked if there were any plans to promote this in Lincolnshire. The Assistant Director Highways explained that this idea had been raised previously at the Highways and Transport Scrutiny Committee; Public Rights of Way officers were looking into the possibility. A report on its viability would be brought back to the Committee.

The Committee received a presentation from Anita Ruffle (Head of Transport Services), which introduced the committee to the Transport Services Group (TSG). Specific topics covered in the presentation included:-

- An overview of the TSG, including its 84 staff and £13.8 million budget;
- An introduction to the local bus service, including the legislation requiring the facility, the monitoring of commercial bus networks and an overview to the demand responsive transport (DRT);
- Detail of the Teckal Company, its governance and its delivery of services for Lincolnshire County Council;
- Information on Community Transport Schemes, including Voluntary Car and Dial A Ride schemes;
- An overview of the Concessionary Travel Scheme and how it's facilitated by Lincolnshire County Council;
- An introduction to Client Services Transport and Social Care Transport, including details of safeguarding arrangements and fleet management;
- Information on current projects undertaken by the TSG.

In response to the information on the Concessionary Travel Scheme, the Committee sought advice on the difference between CallConnect and Dial a Ride. The Head of Transport Services explained that LCC previously offered a Dial a Ride facility, however, the cost of facilitating this was high. Dial a Ride has criteria based membership, whereas CallConnect is a registered local bus service and therefore is open to all. CallConnect services operate on a 'first come; first served' basis. In a follow up question, the Committee added that users of the CallConnect Service, were dissatisfied that it finished at 7.00 p.m. they asked if there were any expectations to extend it into the evening. The Head of Transport Services stated that, the view from central government within its recently published National Bus Strategy was that more evening and weekend transport should be offered so going forward it was likely to be considered.

The Committee felt that some bus shelters within the county would benefit from increased maintenance; they sought clarity on whose responsibility their upkeep was. The Head of Transport Services stated that the maintenance of bus shelters falls primarily to District and Parish Councils as owners or installers of the infrastructure. Bus stop infrastructure could potentially be looked at as a strand of work under the National Bus Service Strategy.

Seeking further information on the facilitation of bus services, the Committee asked, who planned the bus service routes for the county. The Head of Transport Services explained that, LCC plan the non-commercially viable bus routes and use software to help with scheduling the demand responsive CallConnect journeys. In a follow up question, the Committee sought detail on the usage of bus services per annum. The Head of Transport

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Services didn't have the exact figures to hand, but agreed to provide details outside of the meeting.

RESOLVED

That the report be noted.

6 PERFORMANCE REPORT, QUARTER 4 - (1 JANUARY 2021 - 31 MARCH 2021)

Paul Rusted, Head of Highways Services, was invited to present the item to the Committee. Attached to the report were the following Appendices for the Committee's consideration:

- Appendix A Major Highways Scheme Update June 2021
- Appendix B Lincolnshire Highways Alliance Performance Qtr4 20 21
- Appendix C National Condition Indicators Q4 2020-21
- Appendix D Highways and Transport Complaints Report Q4

The Head of Highways Services advised the Committee that the Council still had four major highway schemes; however, there were a number of other significant highways infrastructure projects which could possibly affect road users in Lincolnshire. The Committee were also advised the highways performance for Lincolnshire, the Head of Highways Services added that workshops had been arranged to focus on improvement for year two. During quarter four, the Highways Works Contract repaired a further 4,944 faults from quarter three. Customer complaints relating to highways and transport saw an increase from the last quarter of 100 per cent, with an increase of 391 per cent when compared to quarter four of 2019/20.

The Committee registered their concern in the drop in customer satisfaction, adding that issues were raised that residents' bikes and shoes were being marked by the tar chippings used for the concrete. They went onto add that grass cutting had also been a point of concern for residents. The Head of Highways Services explained that the materials used for roads were not ideal, but represented best value within the current budget. Concerns surrounding grass cutting should be emailed directly to officers.

Referencing the section within the report which stated that low level cycling signals were being trialled in Lincoln, the Committee asked where exactly this would be. The Head of Highways Services offered to provide further detail outside of the meeting.

Issues had been reported recently of anti-social behaviour near the Lincoln Bypass, resulting in rocks being thrown at cars. The Committee sought confirmation that this situation was being addressed. The Head of Highways Services assured the Committee that a resolution would be explored, adding that specialist mesh had been used in other authorities.

RESOLVED

That the report be noted.

7 RE-PAINTING AND MAINTENANCE WORKS TO CROSS KEYS SWING BRIDGE

The Chairman advised the Committee that this item was for pre-decision scrutiny prior to a decision being taken by the Executive on 6 July 2021.

Richard Waters (Principal Engineer for Structures) was invited to present this report to the Committee. He explained that the bridge underwent inspection by the Council in order to ensure it was kept serviceable. Repainting was identified to extend the life of the superstructure. These works would be scheduled for February 2022 and would be carried out by specially trained contractors. The proposed works represented a key decision as the contract was valued at £1.4 million. Funding for the project would be found from the Bridges Capital Budget.

The bridge was a vital piece of infrastructure within Lincolnshire and offered both commercial and industrial use. Therefore, one of the main implications of the works would be traffic management. Consideration had been given to closing the bridge entirely and diverting traffic via Wisbech. However, a two way temporary signal control on the A17 was implemented during the previous maintenance and had been trialled in 2019. This was the preferred method and would be used this for these works. The temporary signal control would be manually controlled to give extended green times to clear backlogs of traffic by reducing unproductive 'all red' periods. Advanced signing would also be included at major junctions between the A1 and A47 advising on the works and potential delays.

There was a risk that the works would coincide with other planned works in Wisbech. Officers had undertaken negotiations with Cambridgeshire County Council and Highways England.

Members of the Committee thanked the Principal Engineer for Structures for his report and asked questions, the following point was confirmed:

- The Committee is pleased to see that single file traffic over the bridge would continue during the works, rather than relying solely on a diversion route.

RESOLVED

1. That the Highways and Transport Scrutiny Committee unanimously agreed to support the recommendations to the Executive as detailed in the report.

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2. That the comments listed above be passed on to the Executive in relation to this item.

8 HIGHWAYS INFRASTRUCTURE ASSET MANAGEMENT PLAN 2021

The Chairman advised the Committee that this item was for pre-decision scrutiny prior to a decision being taken by the Executive Councillor for Highways, Transport and IT between 30 June and 9 July 2021.

Paul Rusted (Head of Highways Services) was invited to present this report to the Committee. He explained that the Highways Infrastructure Asset Management Plan set out the policies and standards around the maintenance of highways. In the interest in reaching consensus on the direction of Highways, the plan was reviewed annually. Given how established it had become, much of the content of the plan remained consistent with previous years,

The Head of Highways Services went on to explain that, to ensure compliance with the framework set out by central government and maintain the Council's Band 3 status, adherence to a robust asset management plan was important. To continue to receive the maximum funding from the Department for Transport, Band 3 status needed to continue.

In October 2016, a risk based system of guidance titled "Well Managed Highway Infrastructure: A Code of Practice" was published. The guidance encouraged local authorities to develop a bespoke style of standards and levels of service based on evidence based risk assessments. Many of the prescribed standards, which were in the previous code, had now been removed entirely. Consequently, empowering and encouraging highways authorities to adopt a risk-based maintenance plan.

The Committee noted the content in the report, but did not feel that they had anything further to add before it was considered by the Executive Councillor for Highways, Transportation and IT.

RESOLVED

That the Highways and Transport Scrutiny Committee unanimously agreed to support the recommendations to the Executive Councillor for Highways, Transportation and IT as detailed in the report.

9 WORK PROGRAMME

The Chairman invited Simon Evans, Health Scrutiny Officer, to present this item to the Committee.

Referring to the traffic issues on Dixon Street, at its junction with the High Street, Lincoln, the Committee noted this issue had been raised previously with no resolution. The Head of Highways Services advised that, to properly address the issue, significant work was required. Unfortunately, other issues were agreed as greater priorities by the Council.

Noting their concerns that unsuitable roads in Boston were being used by Heavy Goods Vehicles (HGV) which exceeded the weight limits, the Committee asked what could be done to address this. The Head of Highways Services explained that the Council did not have the authority to enforce such adherence; however, he offered to discuss this with the Local Highways Manager.

Referring to the proposed South Hykeham relief road, the Committee sought detail on what, if anything, could be done at this stage. Adding that they understood responsibility sat with the Highways Agency. The Head of Highways Services offered to provide the Committee with further detail outside of the meeting.

The Committee noted that Overview and Scrutiny Management Board would have been expecting an update on traffic issues in Barkston. The Health Scrutiny Officer agreed to follow this up.

Acknowledging the support from the Executive Councillor for Highways, Transportation and IT, the Committee suggested that a task and finish group should be commissioned to consider the issue of speeding. The Health Scrutiny Officer advised that further discussions could be undertaken at 19 July meeting of the Highways and Transport Scrutiny Committee.

The Committee noted that the next meeting was scheduled for 19 July 2021.

RESOLVED

That the work programme presented be agreed.

The meeting closed at 11.58 am

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Open Report on behalf of Andy Gutherson, Executive Director for Place

Report to:	Highways and Transport Scrutiny Committee
Date:	19 July 2021
Subject:	Highways - Gully Cleansing, Repair and Surface Water Flooding

Summary:

This report sets out the reactive, cyclic, and planned aspects of highways drainage maintenance including low-level flooding response.

Actions Required:

The Committee is asked to consider and comment on the detail contained in the update and recommend any changes or actions.

1. Background

Drainage Cleansing

There are 190,000 highway drainage assets including gullies, Catchpits and Offlets across the county that Lincolnshire County Council is responsible for which are all visited on an annual basis for routine cleansing. For the financial year of 2020/21 I can report the following data:

- 163,000 were cleansed in the routine programme
- 3,000 are being cleansed with a hand digging crew
- 11,500 are cleansed by a traffic management crew and tanker
- 10,000 have defects and require follow up work
- 2,500 have not been cleansed and require follow up work0

We now have live data from the field on every asset that is visited and are able to identify issues with performance via a mapping system. This is significant progress on the previous contract where we had only 139,000 cleansed in 2019/20 and were reliant on paper records filled in by operatives

The 11,500 assets requiring specialist traffic management have been arranged into specific routes and that picks up all junctions, roundabouts, level crossing and sites in busy urban

areas. These are problematic sites and having a clear programme for these will remove a number of on-going minor issues that have not been dealt with historically.

To date, there have been 10,000 defects identified during the inspections and these are recorded into four types:

- Jammed lids
- Broken or missing ironwork
- Damaged pots or chambers
- Blocked connections.

Our contractor takes photos of the broken/missing lids and damaged assets when they raise them as defects. This helps the local teams assess whether it needs immediate attention or can be planned for a later date. This has been a real time improvement, which helps to manage the coordination of our resources in dealing with the emergency works as the main priority.

We currently have eight tankers on this contract working in Lincolnshire on a daily basis. There are six on routine cleansing, one completing the traffic management sites and one doing jetting works on blocked assets.

Customer Transactions

When the public report blocked drains or flooding through the Customer Service Centre or on the LCC website/Fix My Street, the Local Highways Team will inspect the report on site and the following steps will be provided:

1. If the gully is simply blocked and is either due very shortly on cycling programme (or isn't causing anything other than a minor nuisance) a status will be selected which gives the message "We have assessed your report and the drain will be cleaned on the next programmed schedule."
2. If cyclic cleansing isn't expected shortly, and there is an issue which warrants more immediate intervention, then an off programme jetting job will be raised from site. The customer will receive updates to inform works are scheduled.
3. If more significant drainage works than off-programme jetting is required, then a job will be raised for AJet to investigate/dig down to carry out remedial works.
4. In areas where none of the reactive options are appropriate, either because the issue is very low priority and risk, or because longer term works and investigations with partner authorities are needed which may take over 4 months, a status will be used where the member of the public is notified of "no immediate action proposed" but this is backed up with a bespoke explanation from the officer on the site-specific actions required.

Drainage Improvements

For the financial year 2020/21 and 2021/22 we have been allocated additional funds for dealing with drainage as detailed within Fig.1. We have made some significant progress in delivering a variety of drainage improvements and continue to look for additional funding to address these types of works.

Fig. 1 - Drainage funding 2020/21 and 2021/22

Works Description	Budget	Expenditure
Minor Drainage Improvements 2020/21	£300,000	£436,000
Minor Drainage Improvements 2021/22	£600,000	£237,000
Community Maintenance Drainage Gangs 2020/21	£1,000,000	£975,000
Community Maintenance Drainage Gangs 2021/22	£1,000,000	£240,000
Development Drainage Fund 2020/21 & 2021/22	£2,000,000	£646,000
Total	£4,900,000	£1,766,000

Minor Drainage Improvements

The budget for minor drainage improvement is for small scheme scale works that typically take less than a week to complete and include a variety of works as detailed below:

- Replacing sections of damaged highway pipes
- Installing additional gullies and manholes where ponding occurs
- Increasing the size and capacity of the drainage system over small lengths
- Repairing bank or ditch slips

The funding for 2021/22 has been increased from £300,000 to £600,000 to deal with more of these local issues and also pick up small schemes that occur during each period of severe weather and have been reported to the Local Highways Managers.

Community Maintenance Gangs

We procured 3 Community Maintenance drainage gangs in 2020/21 which have been responding to a variety of local issues not covered by either the reactive or planned budgets. Funding has been made available for this to continue in 2021/22, which offers an opportunity to continue dealing with known issues and offer and improved customer service.

When the off-programme jetting cannot solve a problem, these gangs will carry out a more detailed investigation. They are set up with CCTV equipment and tools to carry out minor civils repairs or root cutting, etc. We have been focussing the programme of works for these crews on longstanding highways drainage issues which were exposed during recent flooding events and are not necessarily just down to blocked gullies.

To date these crews have attended and dealt with 180 sites, with a further 190 designed and scheduled for the rest of the year. We will continue to adjust this programme as more detail is collected from any heavy rainfall events where remediation work is identified and agreed.

Development Drainage Funding

Last year there was a successful Invest to save bid approved by councillors of £2.2million pounds and allocated to the Floods and Water Team. This includes £2m for works and £0.2m for specialist design resources. A programme of works has been developed in collaboration between the Floods and Water Team, the local Highways teams, and the asset teams to pick up known schemes.

We have delivered a variety of schemes to date to the value of £700,000 and the remaining budget will be spent within 2021/22.

Our contractors Balfour Beatty have identified additional resources for delivering these works and we have also employed additional specialist drainage engineers to complete all investigation and design work on the more complex schemes that our Technical Services Partnership design team is overseeing.

Flooding Response Data and S19 Investigations

The benefits of the Confirm Connect system mean that ER crews attending flooding reports as first responders are able to capture photos on site and document extent and severity of flooding, which can then be used to inform follow up response as well as Section 19 investigations by the Floods and Water Management team where internal property flooding has occurred.

We have mapped all flooding and drainage reports through the CSC and Fix My Street for the last 10 years and are currently overlaying this with the S19 data from the Floods and Water team to ensure that the two sets of data do correlate, and also to inform the prioritisation of the various levels of work identified in this report.

2.

Conclusion

The Committee is asked to consider and comment on the detail contained in the report and recommend any changes or actions to the Executive Member for Highways, Transport and IT. They are also asked to consider and comment on the collaborative working across directorates and with partners.

3. Consultation

a) Have Risks and Impact Analysis been carried out??

No

b) Risks and Impact Analysis

N/A

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Richard Fenwick, who can be contacted on 01522550452 or richard.fenwick@lincolnshire.gov.uk.

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Open Report on behalf of Andy Gutherson, Executive Director - Place

Report to:	Highways and Transport Scrutiny Committee
Date:	19 July 2021
Subject:	Councillor Call for Action – Proposal to resolving obstruction of the highway on West Street, Barkston

Summary:

On 28 January 2021, the Overview and Scrutiny Management Board considered a Councillor Call for Action request from Councillor R Wootten in respect of West Street, Barkston, and agreed to refer it to the Highways and Transport Scrutiny Committee for final determination with advice.

On 8 March 2021, the Highways and Transport Scrutiny Committee considered a Councillor Call for Action request from the Overview and Scrutiny Management Board in respect of West Street, Barston and agreed that support be given to further investigation being carried out on the Councillor Call for Action, prior to the Committee making any recommendation on a decision.

Actions Required:

The Committee is requested to:

1. Consider this proposal report which attempts to resolve obstruction of the highway and determine one of the following courses of action:
 - (a) To take no further action. The Committee is required to specify the reasons for this decision.
 - (b) To consider the proposals set out in this report and decide whether to support their implementation or recommend any further action.
2. Note that West Street, Barston is not regulated through any civil parking enforcement; and that the only means of enforcement is through the powers of the Police concerning obstruction of the highway.
3. Note the limitations presented to the highways team as the highway authority and that the introduction of the proposals outlined in this report are advisory

only and not enforceable.

1. Background

Background to the Councillor Call for Action Request as Reported to the Overview and Scrutiny Management Board on 28 January 2021

On 31 December 2020, Councillor R Wootten, who represents the Grantham North division, submitted a Councillor Call for Action in relation to resolving obstruction of the Highway / Creation of Parking Spaces on West Street, Barkston.

In summary, a farmer and businessman on West Street, Barkston has raised concerns with Councillor R Wootten over the obstruction of the road by parked cars, which in turn are restricting access to his private property. The situation has become worse during the Covid-19 pandemic due to increasing numbers of people following the Government's advice to exercise and this location has gained popularity as an area for countryside walking along the River Witham. There are no parking spaces along West Street and the passing point is also being used for parking.

Councillor R Wootten has attempted to resolve the matter by contacting the Lincolnshire Police Neighbourhood Team, Lincolnshire County Council officers in Highways and Countryside Services, the National Farmers Union, the local MP, and the Barkston and Syston Parish Council. The matter is therefore now being brought forward as a Councillor Call for Action by Cllr R Wootten who has identified some potential options that Lincolnshire.

Response to the Councillor Call for Action from Highways and Countryside Services Submitted to the Overview and Scrutiny Management Board

Colleagues in both the Highways and Countryside Services have reviewed the submitted issues since they were first raised in May 2020, and the County Council's Traffic and Minor Works Team is currently looking to assist with the parking issues but this only centres on the parking within the two passing places. The Team is not currently looking at parking on any other areas at this end of West Street.

The farmer has placed white verge marker posts near to the entrance to his property and a sign in the verge asking people not to park in the passing places, all without formal permission. At this point in time, there are no immediate plans to have these removed, but the Team would not want to see more of either and it is not planning to place anything similar there. With regards to the suggestion of a layby, the Council could bid for funding to do this, but it does not normally provide on-street parking laybys and does not have any allocated funding within current maintenance budgets to do this.

Displacement of the parking would cause significant issues elsewhere in the village including within the residential part of West Street. The root cause of the problem is that the public are seeking to use the local Public Rights of Way network to undertake their

exercise and there is little here that can be regulated by the Council. This is currently a nationwide concern as rural areas are being accessed by the public for exercise and recreation during the Covid-19 pandemic. It is unclear whether the significant increase in usage will be sustained once the pandemic restrictions have been relaxed. This can only be evaluated against summer usage when children are not at school and the weather is more conducive.

The suggestions submitted thus far mainly focus on road management solutions except for the suggestion of moving the Section 34 notice advising traffic that motor vehicle use is not allowable on a bridleway. Moving this signage will have no material effect on addressing the problem as the parking occurs at locations that could not be covered by that informative sign.

Determination by the Overview and Scrutiny Management Board

On 28 January 2021, the Overview and Scrutiny Management Board unanimously agreed to refer the Councillor Call for Action to this Committee and has provided the following advice:

- The farmer must be able to carry out his job without any barriers to access. However, the importance of encouraging the public to take exercise, and not placing restrictions on this where possible, should also be acknowledged.
- Solutions should be cost effective and include any on-going maintenance.
- Parking in the passing place and on the verges of the road was a concern. The cost of providing the parking spaces requested was in the region of £30,000 - £40,000, which was not allocated for in the current budget. Prohibiting parking in the passing place would also require on-going enforcement.
- The impact on the verges had been exacerbated by the ditch which required maintenance by the landowner. The maintenance of the ditch by the landowner should be encouraged to mitigate the state of the verges.
- Remedial solutions, such as retractable bollards and widening the road, would be expensive, were not budgeted for and would incur on-going maintenance costs.
- Other potential solutions for consideration include:
 - the imposition of restrictions so that only residents could use the road;
 - a review of the use of verges generally in the County;
 - an additional passing place;
 - the introduction of grass verge meshing; and
 - relocation of the Section 34 notice on Drift Lane.

The Highways and Transport Scrutiny Committee was requested to consider the Councillor Call for Action request and decide whether to recommend any further action.

Determination by the Highways and Transport Scrutiny Committee

The Chairman invited Councillor R Wootten to present his Councillor Call for Action in relation to resolving the obstruction of the Highway/Creation of Parking Spaces on West Street, Barkston.

The Committee noted that the Overview and Scrutiny Management Board had considered the Call for Action Request from Councillor R Wootten at their meeting on 28 January 2021; and had agreed to refer it to the Highways and Transport Scrutiny Committee for further consideration and advice. Details of the advice from the Overview and Scrutiny Management Board were provided on pages 15 and 16 of the report presented for the Committee to consider.

Overall, the Committee were in support of the Councillor Call for Action presented and agreed that further investigation need to be carried out, that before any further action was taken. That support be given to further investigation being carried out on the Councillor Call for Action, prior to the Committee making any recommendation on a decision.

2. Conclusion

The Highways and Transport Scrutiny Committee is requested to consider the following proposals and decide whether to support their implementation or decide whether to recommend any further action.

Proposal 1

The introduction of a H bar marking at the location indicated by the black line below to deter parking and enable the farmer to access his road. It should be noted by the Committee that H bar markings are white lines which are marked on the road, usually across a dropped kerb, to highlight to other road users that they should not park but that it's not illegal to park on them.



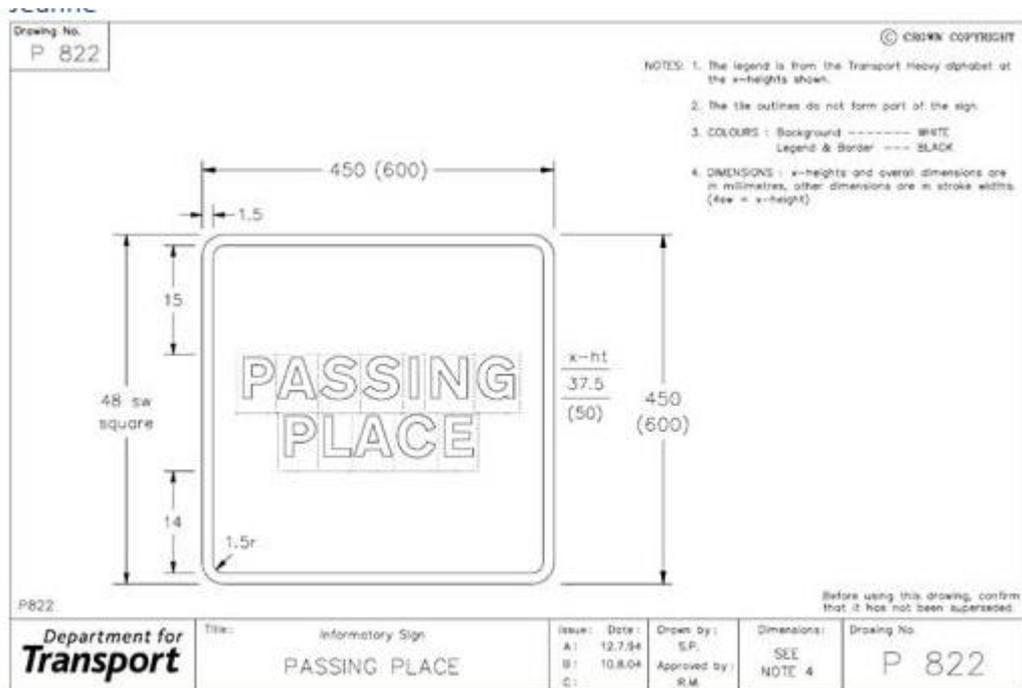
In addition, at this location we plan to introduce 2 x A4 size signs (black writing on a white background) saying 'soft verges – no parking'. The committee are asked to note that these signs are advisory and being used to deter parking, they are not legally enforceable.

Proposal 2

To supplement Proposal 1, we propose to increase the signage at the passing bays. In the picture below you will note a sign behind the vehicle and which states, 'Passing Place'. Our proposal is to add an additional post and sign of this type at each passing place to emphasise the post and supplement them with a white on red 'No Parking' plate. Examples of these signs are provided below.



Sign 1 – Passing Place



Sign 2 – No Parking



4. Consultation

a) Risks and Impact Analysis

Not Applicable

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Karen Cassar who can be contacted on 01522 554 848 or, by e-mail at Karen.cassar@lincolnshire.gov.uk.

Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Highways and Transport Scrutiny Committee
Date:	19 July 2021
Subject:	Proposals for Scrutiny Reviews

Summary:

On 17 June 2021, the Overview and Scrutiny Management Board agreed to request that each overview and scrutiny committee identify potential topics for in-depth scrutiny reviews, which would be undertaken by the two Scrutiny Panels, taking into account the prioritisation toolkit. The Overview and Scrutiny Management Board would consider all the suggestions at its meeting on 30 September 2021, with a view to making a decision on which reviews would be approved.

This Committee is requested to consider whether it would wish to make any suggestions to the Overview and Scrutiny Management Board.

Actions Required:

To consider whether to make any suggestions for in-depth scrutiny reviews, for consideration and decision by to the Overview and Scrutiny Management Board on 30 September 2021.

1. Background

One of the essential roles of overview and scrutiny is to carry out in-depth reviews where the outcomes can clearly influence and improve policy and service delivery for the people of Lincolnshire. In accordance with the Council's constitution, this role is undertaken by the two scrutiny panels, Scrutiny Panel A and Scrutiny Panel B.

These two scrutiny panels provide an opportunity for scrutiny councillors to consider a particular topic in great detail, for example by engaging with a range of individuals in less formal settings, which is not always possible in the formal setting of a committee meeting. Based on the evidence received, a report is compiled, with the panel making recommendations for possible improvement.

Scrutiny Panel A and Scrutiny Panel B will conduct each review in accordance with the following principles:

- Scrutiny panels should aim to collect a broad range of evidence on the particular review, interviewing interested parties, and engaging local communities, where this is feasible.
- Scrutiny panels should focus on developing realistic recommendations for improvement in relation to the topic under review.
- Scrutiny panels will submit their draft reports to the relevant overview and scrutiny committee for consideration, approval and onward referral as appropriate.

Scrutiny Panel A and Scrutiny Panel B will undertake in-depth scrutiny reviews in accordance with the terms of reference and timetable determined for each review by the Overview and Scrutiny Management Board.

Identifying Potential Scrutiny Review Topics

A Scrutiny Panel should only be set up when a suitable topic for a scrutiny review is identified by the Overview and Scrutiny Management Board using the Prioritisation Toolkit.

Suggestions for scrutiny reviews may come from a variety of sources such as the scrutiny committees, other non-Executive Councillors, Executive Councillors, and senior officers.

When considering a potential topic for a scrutiny review, it is important that the Board ensures that the potential scrutiny review will not be duplicating any review work that is being undertaken by officers or external partners.

The remit for the potential scrutiny review should be focused and not too broad, so that an in-depth review can be completed within a set timescale and will lead to achievable outcomes.

Role of Overview and Scrutiny Management Board

The Overview and Scrutiny Management Board is responsible for making decisions whether a scrutiny panel is merited, and in so doing the Board applies the guidance in the prioritisation toolkit attached at Appendix A.

Once a potential topic for a scrutiny review has been identified by the Overview and Scrutiny Management Board and assigned to a scrutiny panel, the terms of reference will be drafted by the Scrutiny Panel and submitted to the Overview and Scrutiny Management Board, if they have not already been approved by the Board. This does not prevent the panel from undertaking initial work on its topic.

Composition of Scrutiny Panels

Each scrutiny panel may comprise up to eight members including its chairman and vice chairman, who were appointed by the County Council on 21 May. The remaining members of each panel are appointed for each particular review, and there is an aim to make the membership politically inclusive. All non-executive councillors are eligible, with nominations for membership being sought from the leader of each political group.

Role of Overview and Scrutiny Committees – Approval of Final Report

As stated above, when each scrutiny panel completes each review, its draft report is submitted to the relevant overview and scrutiny committee for consideration and approval. Following its approval, the final report, including any recommendations, is submitted to the relevant decision-making body, which in most instances would be the Executive for matters relating to the County Council's executive functions. The relevant scrutiny committee is responsible for receiving the response to the review and for any future monitoring of recommendations.

Potential Topics for Scrutiny Reviews

In June 2021, the Highways and Transport Scrutiny Committee identified Traffic Speed Management as a potential topic for a scrutiny review. A potential scrutiny review would consider what opportunities exist for effective speed management around the county. A report on Speed Management in Lincolnshire has previously been submitted to the Board in 2014.

The Committee is invited to provide its views on this topic for the Board's consideration in the future. The Committee is also invited to bring forward any further potential topics for discussion and consideration.

2. Conclusion

Following the decision by the Overview and Scrutiny Management Board on 17 June 2021, this Committee is being requested to identify any potential topics for in-depth scrutiny reviews to be undertaken by the scrutiny panels, with the Committee's suggestions being reported to the Board on 30 September 2021. In so doing the Committee is requested to be mindful of the prioritisation toolkit attached at Appendix A.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report

Appendix A

Scrutiny Prioritisation - Prioritisation Toolkit

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk.

APPENDIX A

Scrutiny Prioritisation

Prioritisation is a key tool for successful scrutiny. Selecting the right topics where scrutiny can add value is essential for scrutiny to be a positive influence on the work of the Council. Scrutiny committees must be selective about what they look at and need to work effectively with limited resources. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

The questions below are a guide to help members and officers consider and identify key areas of scrutiny activity for consideration.

Will Scrutiny input add value?

- Is there a clear objective for scrutinising the topic?
- What are the identifiable benefits to residents and the council?
- Is there evidence to support the need for scrutiny?
- What is the likelihood of achieving a desired outcome?
- Is the topic strategic and significant rather than relating to an individual complaint?
- Are there adequate resources to ensure scrutiny activity is done well?

Is the topic a concern to local residents?

- Does the topic have a potential impact for one or more section(s) of the local population?
- Has the issue been identified by Members through surgeries and other contact with constituents?
- Is there user dissatisfaction with service (e.g., increased level of complaints)?
- Has the topic been covered in the local media or social media?

Is it a Council or partner priority area?

- Does the topic relate to council corporate priority areas?
- Is there a high level of budgetary commitment to the service/policy area?
- Is it a poor performing service (evidence from performance indicators /benchmarking)?

Are there relevant external factors relating to the issue?

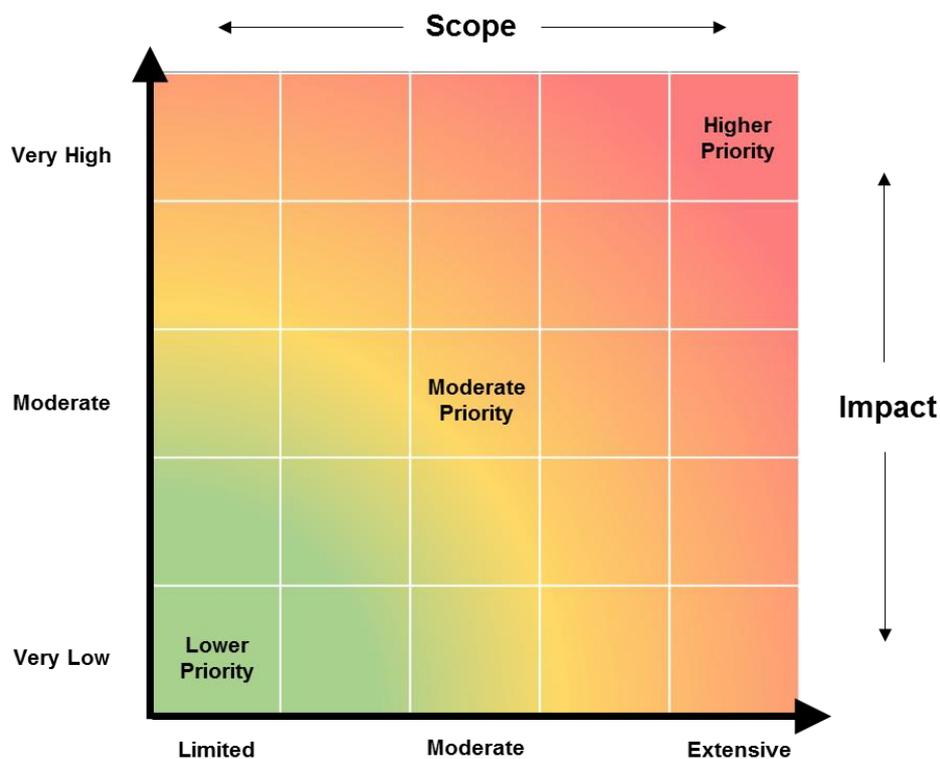
- Central government priority area.
- New government guidance or legislation.
- Issues raised by an internal or external audit or from formal inspections, etc.
- Key reports or new evidence provided by external organisations.

Criteria for not considering topics

- There is no scope for scrutiny to add value/make a difference or have a clear impact.
- New legislation or guidance is expected within the next year.
- The issue is being examined elsewhere - e.g., by the Executive, working group, officer group or other body.
- The objective of scrutiny involvement cannot be achieved in the specified timescale required.

Prioritisation Matrix

The prioritisation matrix shown below is a framework to aid in prioritising a number of scrutiny options or topics. Each topic should be assessed in terms of the impact it would have and the overall scope of the activity.

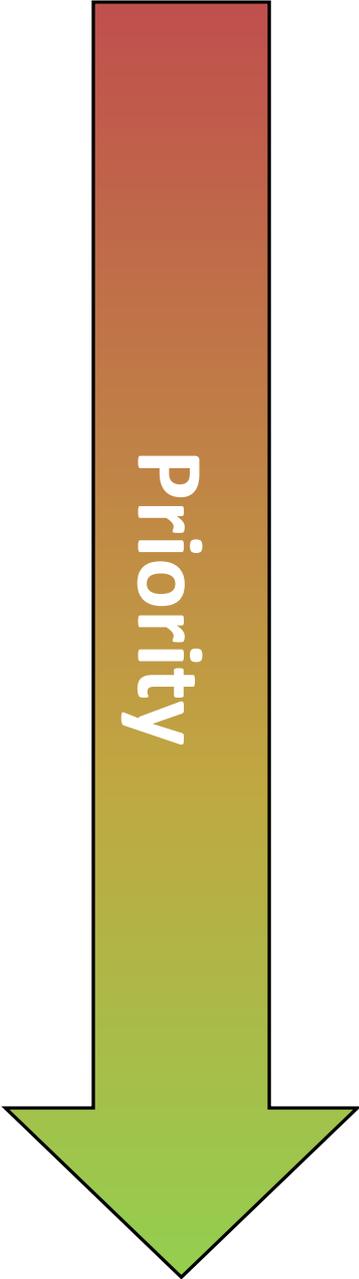
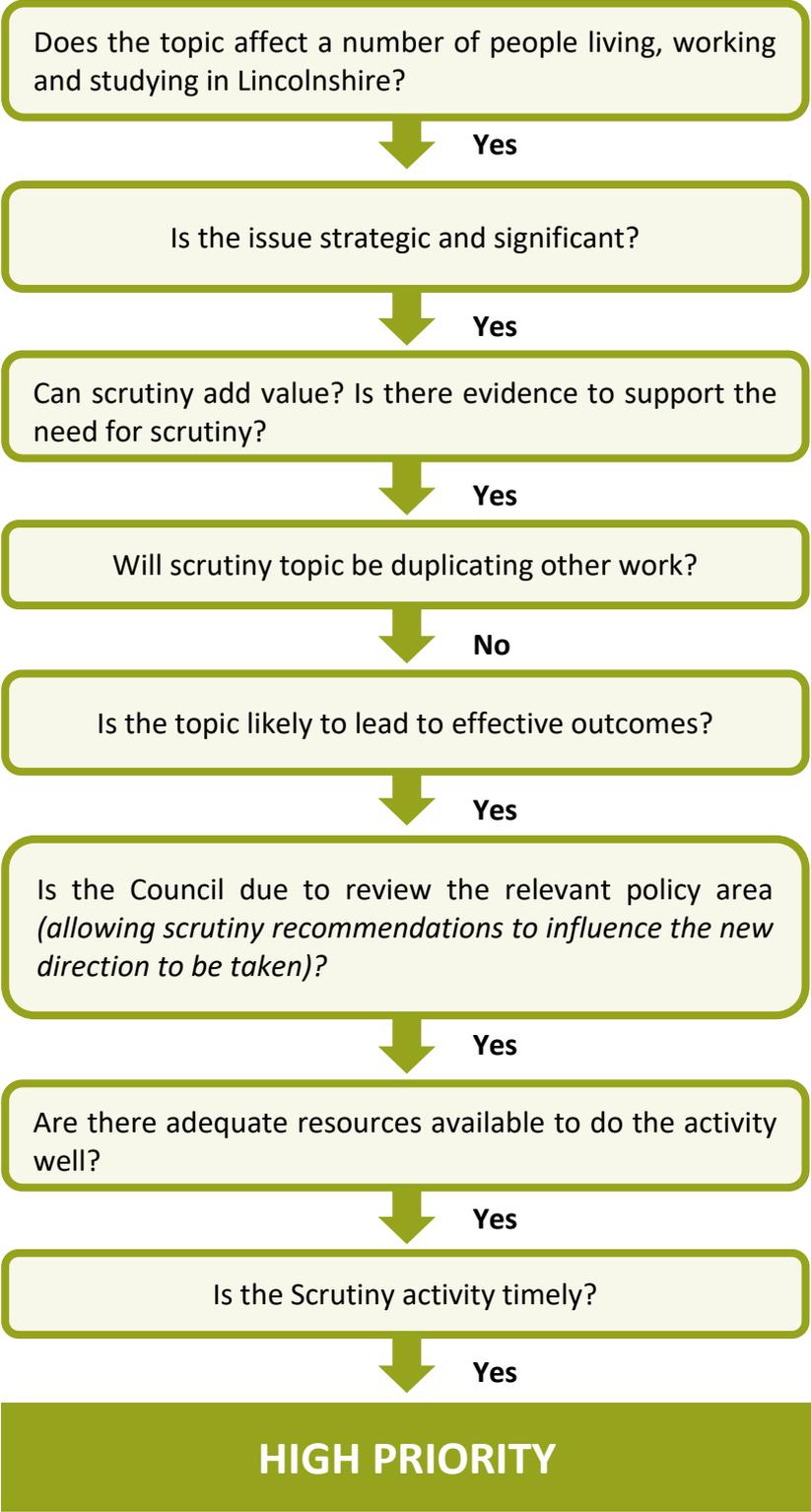


When considering the scope and impact of a Scrutiny item it is important to consider the following areas:

- People / Communities
- Assets / Property
- Financial
- Environmental
- Reputation
- Likelihood of Impact
- Resource Required
- Cost Effectiveness

Prioritisation tool

The prioritisation tool below can be used in deciding on whether an issue would warrant being considered by Scrutiny or the subject of a Scrutiny Review.





Open Report on behalf of Andrew Crookham, Executive Director – Resources

Report to:	Highways and Transport Scrutiny Committee
Date:	19 July 2021
Subject:	Highways and Transport Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

Actions Required:

Members of the Committee are invited to review the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

1. Background

Overview and Scrutiny should be positive, constructive, independent, fair and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

2. Work Programme

19 July 2021		
	Item	Contributor
1	Highways – Gully Cleansing/Repair and Surface Water Flooding- Update	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
2	Councillor Call for Action – Proposal to resolving obstruction of the highway on West Street, Barkston	Karen Cassar, Assistant Director Highways
3	Transport Connect Updates EXEMPT REPORT	Anita Ruffle, Head of Transport Services
4	Proposals for Scrutiny Reviews	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer

13 September 2021		
	Item	Contributor
1	Winter Service Plan 2021/22 [Pre-Decision Scrutiny] [Executive Councillor 15-29 September 2021]	Paul Rusted, Head of Highways Services Matt Huddleston, Materials Engineer
2	Passenger Transport Update	Anita Ruffle, Head of Transport Services
3	Highways Quarter 1 Performance Report (1 April 2021 to 30 June 2021)	Paul Rusted, Head of Highways Services

25 October 2021		
	Item	Contributor
1	Rail in Lincolnshire – Engagement with Network Rail and Train Operating Companies	Strategic Transport Policy Manager

25 October 2021	
Item	Contributor
2	Civil Parking Enforcement Annual Report 2020 - 2021 Matt Jones, Parking Services Manager
3	Route and Place Based Transport Strategies Annual Report Sam Edwards, Head of Highways Infrastructure
4	Local Transport Plan Vanessa Strange, Head of Infrastructure Investment Andrew Thomas, Principal Accessibility Planning Officer

13 December 2021	
Item	Contributor
1.	Fifth Local Transport Plan Vanessa Strange, Head of Infrastructure Investment
2.	Highways – Gully Cleansing/Repair and Surface Water Flooding- Update Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
3.	Highways Quarter 2 Performance Report (1 July to 30 September 2021) Paul Rusted, Head of Highways Services
4.	TransportConnect Ltd - Teckal Company Annual Report Anita Ruffle, Head of Transport Services

24 January 2022	
Item	Contributor
1.	Revenue and Capital Budget Proposals 2022/23 <i>[Executive Decision – 1 February 2022 and County Council Decision 18 February 2022]</i> Keith Noyland, Head of Finance, Communities

Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

24 January 2022		
Item		Contributor
2.	Highways Fees and Charges Annual Review <i>(Executive Councillor Decision)</i>	Mick Phoenix, Traffic Manager
3.	Road Safety Partnership Update	Steven Batchelor, Lincolnshire Road Safety Partnership

07 March 2022		
Item		Contributor
1	Highways – Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
2	Highways Quarter 3 Performance Report (1 October to 31 December 2021)	Paul Rusted, Head of Highways Services

3. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

4. Consultation

a) Risks and Impact Analysis

N/A

5. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Kiara Chatziioannou, Scrutiny Officer who can be contacted on 07500 571868 or by e-mail at kiara.chatziioannou@lincolnshire.gov.uk.

Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	KEY DECISION YES/NO	DIVISIONS AFFECTED
Winter Service Plan 2021 [I021978]	Between 15 th September 2021 and 29 th September 2021	Executive Councillor: Highways, Transport and IT	Highways and Transport Scrutiny Committee	Head of Highways Services Email: paul.rusted@lincolnshire.gov.uk	Yes	All Divisions

Agenda Item 9

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

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